

Policy for Safe Working during Covid-19

N & P Windows Ltd understands the need to develop Safe Operating Procedures, to enable business activities to continue, which minimise the risk to workers and customers of contracting or spreading the Covid-19 virus.

The Managing Director is responsible for ensuring that an appropriate culture is disseminated throughout the organisation and that adequate resources are allocated to effectively execute this policy.

In preparing this policy the company recognises the following sources of information and guidance;

- as published on 11th May 2020 by HM Government entitled;
- Working safely during Covid-19 in offices and contact centres
- Working safely during Covid-19 in factories, plants and warehouses
- Working safely during Covid-19 in construction and other outdoor activities
- Working Safely During Covid-19 in other people's homes

- Information on Corona Virus as published and updated by NHS England

The company has prepared and will maintain risk assessments and safe working practice guides for operations in company premises and for activities in the field.

Workers will be instructed on the Safe Working Practices and their responsibilities.

Staff will be consulted and encouraged to contribute to the ongoing development of the policy and procedures.

The company will monitor the information from the sources above and take into account staff views. This will be used to regularly review the safe operating procedures.

Signed:



J D Hodgson – Managing Director

Date: 15th May 2020